

Situated in the heart of North London, N14. Salcombe Preparatory School is among the leading independent schools in the area providing an outstanding all-round education to children from 3 to 11 years.

We are looking for an enthusiastic and experienced caretaker/site manager to ensure the delivery and maintenance of a safe and secure environment for all pupils, staff, visitors, and contractors to the school's two sites, which are approximately half a mile apart. You will be the initial point of contact for buildings, grounds, and maintenance and security. The successful candidate will be flexible and able to manage ever changing priorities. This role reports to the school's Facilities Manager and will liaise closely with the school's Senior Leadership Team. The successful candidate will have a good understanding of health and safety and associated compliance regulations, as well as practical skills in building maintenance.

This role is for 30 hours per week,

Work With Us

Cognita's international network of schools and regional offices, combined with our ongoing investment in the professional development of our people, means we can offer first-class career opportunities with a global dimension. If you want to take your career further, we want to support you in achieving that goal within Cognita.

If you would like to apply for the above post, please complete an application for and send it to careers@salcombeprep.co.uk

PACKAGE INCLUDES

- Competitive Salary
- Contributory Pension Scheme
- Professional development
- 25 days Holiday plus Bank Holidays

Closing date: 28st April 2021 the selection process will take place the week commencing 3rd May 2021. Strong candidates may be approach on application.

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.